

Kekahu Foundation Board of Directors  
Minutes of Meeting of July 26, 2011  
Kapaa Neighborhood Center

1. Call to Order 6:20 pm.

Present: Carl Imparato, Marj Dente, Mahelani Sylva, Steve Thatcher.

Not Present: Jimmy Trujillo, Joshua Fukino, Lyn McNutt.

Guests: Paul Moody, Dean Rogers, Eric Coopersmith, Healani Waiwaiole, Leonora Orr.

2. Agenda: approved.

3. Minutes: Moved by Dente, seconded by Sylva- approval of minutes of the March 22, 2011 and April 26, 2011 minutes of the KFBOD. Motion carried.

4. Updates

(a) Finance Committee: Current bank balance approximately \$89,000. Station is within a few percent of budget target. Finance Committee needs to meet with Station Manager as fiscal year starts Oct. 1.

Moved by Dente, seconded by Sylva- That the process for development of the FY2012 budget should include a goal-setting process including Staff and Board, with both the Finance Committee and the Development Committee. Motion carried.

(b) Programming Committee: Pres. Imparato has questions formulated to ask other stations regarding programming issues. Programming Committee will probably meet mid-to-late August. Dente reported that she is expecting a visit from another NFCB station programming team member in the near future, and that we may gain some insight from him.

(c) Elections Committee: Thatcher gave briefing on the previous night's Committee meeting. Board approved the following three recommendations of the Committee, as amended below:

- Eliminate the requirement that each candidate must obtain the signatures of 15 members or 3 Directors in order to establish candidacy. Require that all candidates must be Kauai residents and must have been a KF member for at least one year at time of establishment of candidacy, must meet all other requirements on the application including submitting a 100 word statement for publication on the ballot, and must participate in the on-air candidate forum. Eliminate the requirement that the Board must choose the Board-selected Directors from the losing candidates on the ballot before considering other individuals. Starting with the 2012 election, only those KF members who are Kauai residents will be allowed to vote for Directors.

- Conduct the 2011 election using the same process as in the previous years (mail-in ballots), with a minimum turnout of 10% required for the election to be considered binding on the Board.
- Board will initiate planning for a general membership meeting to be held in late 2012, with said meeting to be the forum for conducting the 2012 election by voting in-person (also allowing for absentee ballots on request), as well as a forum for recognition for volunteers and member celebration. The Election Committee is authorized to decide by July 1, 2012 whether the progress towards the general membership meeting warrants proceeding with in-person voting or instead conducting the election through mail-in ballots.

Dente noted that planning for the general membership meeting needs to begin very soon, and that this item should be placed on the agenda for the next Board meeting.

(d) Development Committee: No report.

(e) General Manager Report: Rogers gave an in-depth report of current Station business. Highlights are as follows:

- The Spring Pledge Drive raised more than \$51,000 and brought in 104 new members.
- Oceanic Time-Warner has given to KF/KKCR its 55' microwave tower in Anahola. This will be the location of a "Missing Link" microwave transmitter.
- Erik Coopersmith has been promoted to Development Director and will be working in the office two days a week.
- Tina Bartlett has been hired as a part-time Administrative Assistant.
- New KKCR office hours will be 12:00 pm - 4:00 pm Monday through Friday.
- Volunteers have been notified that they will be expected to provide additional assistance on tasks needed to keep KKCR operating.
- KKCR will broadcast live from the Kauai Farm Fair in August 2011.
- The audio calendar can now be accessed on the KKCR web site with no written version.
- The next Pledge Drive will be November 4-13, 2011.

## 5. Old Business

(a) Missing Link campaign: We are \$800 shy of necessary funding to complete the project. Coopersmith will put out an appeal. Once the project has been completed, Imparato will send out letters of appreciation and develop a plaque noting the donors, and Rogers will commission t-shirts for the donors.

(b) KCC remote studio grant status: Rogers' investigation indicates that KKCR is not committed to sharing any funds with KCC vis-à-vis the remote studio grant.

(c) Posting of Minutes of KFBOD: The secretary will ensure that the approved minutes will be posted on the website along with directors' info with the help of Laura Christine. Directors are to send such information (relevant biography, reasons for volunteering to be on the Board, and a photographs if desired) to Thatcher, for forwarding to Laura Christine.

(d) Station Manager Job Description: Job description was finalized in late May and will be forwarded to Board by Pres. Imperato .

6. New Business

(a) NFCB 2011 Conference Report: Dente filed and gave a report on her attendance of the conference in San Francisco.

(b) Volunteer Appreciation Event: Moved by Dente, seconded by Thatcher- That the KFBOD sponsor an event to support and celebrate our Board, Staff, Volunteers, and Underwriters as a thank you gesture. Motion carried. Discussion suggested that a "low-impact" committee be formed to hash out the details via email. Dente offered to get the plans rolling.

(c) FY2012 Budget, Goals, Action Plan: See above- Updates-Finance.

(d) Hiring and Spending Authorization Policy: Moved to next meeting. Dente will research what spending authorization policies already exist.

(e) A grant proposal by Leonora Orr was presented. Rogers offered to take a look to see if he could assist in steering the proposal to an appropriate venue. No action taken by the Board.

7. CAB Report: Next CAB meeting will be in September. CAB will be on the air on August 29.

8. Member and Public Input: None received.

9. Next Meeting of KFBOD will 6:00 pm November 22, 2011, Kapaa Neighborhood Center (TBD).

Meeting Adjourned 9:30pm.

Respectfully submitted,  
Steve Thatcher, Secretary.