

Kekahu Foundation Board of Directors  
Minutes of Meeting of December 7, 2011  
Lihue Neighborhood Center

1. Meeting called to order: at 7:00 pm.
  - Board Members Present: President Carl Imparato, Marj Dente, Joshua Fukino, Lynn McNutt, Mahelani Silva, Jimmy Trujillo, Steve Thatcher.
  - Guests: Dean Rogers, Paul Moody, Fred Dente, Steve Yoder, Mary Stone, Jay \_\_\_\_.
2. Agenda approved with addition of end-of-year funding letter and KPAA membership discussions.
3. Approval of Minutes: Moved/Seconded (Dente/Trujillo) to approve the minutes of the July 26, 2011 Board meeting with addition of “approved” before “minutes will be posted...” on page 2. Passed.
4. Updates:
  - (a) Finance Committee: Carl reported that our end-of-FY2011 cash balance is tentatively about \$20K above end-of-FY2010 cash balance. We are closer to our desired 90-day operating expense cushion, but this austerity has come at a considerable cost to our limited staff.
  - (b) Programming Committee: Carl stated that another meeting would be held, probably in mid-January, to determine whether the focus of the Committee’s recommendations should be standards or guidelines. Mahelani suggested that the CAB be involved in programming review. Carl stated that this would be included in the recommendations.
  - (c) Elections Committee: Steve reported on the disappointing election turnout. After much effort by many, only one person completed the candidate application process and was interviewed. It was recommended by the Committee that the applicant be seated as the de facto “winner” of the election at the January meeting. The applicant meanwhile had a change of heart and withdrew his application.
  - (d) Development Committee: Lyn submitted her report. Moved/Seconded (Trujillo/Silva) that Lyn move forward with drafting a grant proposal to the Association of Native Americans (ANA) for the Wahi Paha project, conditioned on Station Manager’s approval and on board composition (Hawaiian/Native American) sufficient to meet the ANA’s grant requirements. If a proposal is produced, it will be discussed at the January Board meeting. Passed.

The domain names for "Kekahu.org" and "KekahuFoundation.org" were secured from GoDaddy.com. They were purchased (donated) for one year, and they will expire in April, 2012. The Board needs to secure funding to renew these domain names (\$50.32 for both for one year from GoDaddy). Also, Dean said that he would link the KKCR page to the Kekahu.org domain name, and would use the graphics already prepared for the KKCR-linked page for the Kekahu Foundation.

Lyn also requested a letter from the Board to E Kanekapila Kakao requesting that KKCR be allowed to put up its banner at their events. Lyn will draft the letter for Carl's review and signature.

- (e) Station Manager's Report: Dean submitted his report. Highlights are:
  - (i) Fall Pledge Drive: 420 pledges, 97 new members, \$42,800 collected to date.
  - (ii) Missing Link: equipment should be installed by the end of 2011.
  - (iii) Audit of FY2011: begins on Tuesday, December 13.
  - (iv) Volunteers: 2 new programmers awaiting final testing; more volunteers are signing up for station chores; volunteers have been complying with the new alcohol policy
  - (v) Airwaves is scheduled to be produced four times in the coming year.

5. Old Business:

- (a) Carl and Dean reported that the Missing Link Project is on track for completion by the end of 2011.
- (b) Mahelani reported that all KKCR/KCC remote studio grant issues are resolved.
- (c) Steve reported that he will ensure that the approved minutes of Board meetings are posted on the website. Steve requested that Directors submit bio information to him for inclusion on the website.

6. New Business:

- (a) Station Manager submitted FY2012 budget and goals for 2012. Moved/Seconded (Dente/Silva) to approve FY2012 budget. Passed.
- (b) Marj Dente agreed to work on a draft of a Station Manager hiring and spending authorization policy.
- (c) Mahelani will try to reserve Lydgate Park Pavilion for an annual membership/15th Anniversary/ volunteer and underwriter appreciation meeting in August 2012. Whether the Board election will also take place at such a meeting will be determined by an Election Committee recommendation to the Board by mid-2012. There was other discussion on various appreciation meeting possibilities to be discussed at the January board meeting.
- (d) An end-of-year funding request letter was drafted by Marj and presented to the Board. It will go out to our top supporters ASAP.
- (e) The "KKCR news programming" agenda item was deferred.
- (f) The "KPAA membership" agenda item was deferred to January's meeting.

7. CAB Report: There was no meeting of the CAB to report.

8. Public Input:

(a) Fred Dente spoke to his disappointment that the ANA grant couldn't be fully taken advantage of. (This was mainly due to timing and Board composition.)

9. Next Meeting: January 18, 2012, 6pm, Kauai Community College.

10. Adjournment: Meeting adjourned at 10:06 pm.

Respectfully submitted, Steve Thatcher, Secretary.